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Via Priority Mail & Email – clerkdept@rockland-ma.gov

January 4, 2022

Town Clerk
Town of Rockland
242 Union Street
Rockland, Massachusetts 02370

To: Building Commissioner /Building Department / Zoning Enforcement Officer
Planning Department / Planning Board
Town Assessor's Office
Board of Health
Town Clerk

RE: 808 Market Street, Rockland, Massachusetts (the "Property")

Dear Sir/Madam,

Pursuant to M.G.L. Ch. 66, section 10, request is hereby made upon you to make available for inspection or copying, within 10 days of your receipt of this letter, the following public records:

1. All documents that evidence, relate to or are connected with the ANR Plan signed by the Planning Board, dated on or about June 22, 2010, that created two lots, Lot A being 808 Market Street. This request includes but is not limited to all applications, plans, drawings, notes, findings, decisions, transcripts, minutes and communications.
2. All documents that evidence, relate to or are connected with all permit applications and permits and approvals issued in connection with the Property and structures constructed on the Property, including but not limited to all plans, permits, building permits, approvals, notes, inspection reports/summaries, drawings and communications.

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3. All documents that evidence, relate to or are connected with permitting, construction and approvals for the Property, including but not limited to occupancy permits.
4. All documents that evidence, relate to or are connected with tax bills, invoices and assessments for the Property.
5. All documents that evidence, relate to or are connected with any notices of violation of zoning by laws regarding the Property.
6. All photographs of the Property.
7. All documents that evidence, relate to or depict structures on the Property.
8. All documents that evidence, relate to or are connected with the use of the Property as a two family residence, including but not limited to documents relating to water and sewer service, utilities, permits, approvals, occupancy permits, certificates and utility meters.

DOCUMENTS: As used in this requests, the term “document” shall mean “Public records” as defined by G.L. c. 4, §7 and shall include any writing or record of any type or description known to you or your department, including, but not limited to, originals and copies of correspondence, letters, envelopes, contracts, agreements, written understandings, memoranda, messages, telegrams, telexes, emails, cables, reports, forms, interoffice communications, lists, diaries, opinions, summaries, desk calendars, appointment books, articles, books, notices, newspapers, charts, magazines, notes, minutes, computer printouts, microfilm, microfiche, photographs, tape recordings, cassette tapes, promotional materials, press releases, transcripts, affidavits, signed or unsigned statements, notebooks, logs, appointment logs, telephone message slips, checks, bank statements, ledgers, journals, purchase orders, work orders, and all other documentary materials including non-identical copies (copies different from the original because of any alterations, notes, comments or other material contained therein or attached thereto or otherwise, and whether a draft or final version).

PRIVILEGE: If any claim of privilege is asserted as to any requested document or if you assert a document is not a Public record, (or portion thereof), a schedule specifically identifying each document (or portion) withheld, by date, author, and recipient, and a statement of the basis upon which privilege is claimed as to each separate document (or portion) withheld shall be furnished by you at the time of the response called for herein.

Please let me know when these documents will be available and what the cost is to obtain them. Thank you for your time and attention to this matter. I will await your prompt response. Please direct all correspondence or communications to this office.

Sincerely,

/s/ *Edward W. Valanzola*

Edward W. Valanzola

EWV/sm